



Residential Landscape Plan Application

*****In order for your request to be considered, ALL fields must be completed.*****

Applicant's Information

Property Owner's First & Last Name (if Builder/Developer, also include Company Name)		Lot # (if known)	Date
Property's Street Address		Subdivision	
Primary Phone Number	Email Address		

Landscape Plan Requirements

ALL items in this section must be checked before submitting this application

<input type="checkbox"/> 1. Plan meets minimum landscaping requirements for the number of trees and shrubs (please refer to the landscaping requirements for your lot) Lot Acreage: _____	Notes
<input type="checkbox"/> 2. Plan lists types of trees and shrubs to be installed	Notes
<input type="checkbox"/> 3. Plan defines fencing material and color (no chainlink or cinder block allowed)	Notes
<input type="checkbox"/> 4. Plan shows no gravel used in front or side yards	Notes
<input type="checkbox"/> 5. Mechanical equipment is properly screened from street view	Notes
<input type="checkbox"/> 6. Plan shows proper screening of RV, Boat, Trailer, and any inoperable vehicles.	Notes
<input type="checkbox"/> 7. Plan shows approved park strip materials	Notes

Applicant's Signature

Please initial the following items before signing below:

- I understand that the use of gravel is not permitted in the front or side yards. Please refer to city ordinance 19.06.10 for any other clarifications not listed here.
- I understand that if my plan deviates from the above requirements, I need to include a completed Variance Request Form, which may extend the regular "up to 15-days" review period for landscape plans.

**Please email this completed form along with the landscape plans to the ARC Manager:
arc@villageshoa.org**

Name (Print)	Signature	Date
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For Office Use ONLY ■ Stamped plan(s) recorded and emailed to Applicant

Notes:	Date Received	<input type="checkbox"/> Approved
	Date Plans Stamped	<input type="checkbox"/> Not Approved
Name (Print) & Title	Signature	Date
Name (Print) & Title	Signature	Date